



AAAAE DELIVERS SERVICE. INNOVATION. RESULTS.

MEMORANDUM

TO: Accounts Payable

FROM: Mimi Yohanes
Associate Vice President, Finance

SUBJECT: Bank Details for Wire Transfer

Below is information you need to proceed with the wire transfer to pay for your invoice(s).

Bank Name: Capital One Bank

Routing Number: 065000090

SWIFT CODE: HIBKUS44 (International wires only)

Account number: 4670299249

Please list the invoice(s) number on the transmission note.

****International Senders – please pay the invoice in USD and include wire fees with your payment.**

We also accept Visa, Mastercard, and American Express. Please provide the following information and fax the form and the invoice back to AAAE.

Name _____
Account Number _____ Expiration Date _____
Signature _____ Invoice Number(s) _____ Should

you have additional questions or need further information, please do not hesitate to email christal.hill@aaae.org or call 703-824-0500. Thank you.